



R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCIL MEETING
Wednesday January 8, 2020

Meeting held at the municipal office at 101 Railway Avenue and called to Order at 8:30 am by Reeve Neugebauer.

PRESENT: Reeve Neugebauer, Councillors Brian Weisbrod, Lorrie Zinn, Robert Bennett, Sheila Fishley, and George Riche. Administrator Rodney Audette in attendance and recorded the minutes.

ABSENT: Councillor Brent Smith.

Meeting recessed to hold Committee of the Whole discussions.
Meeting reconvened at 9:00 am

MINUTES: 1 **ZINN:** That the minutes from the regular Council meeting held on December 11, 2019 be approved as circulated.

CARRIED

FINANCIAL STATEMENT: 2 **BENNETT:** That the Statement of Financial Activity and the Bank Reconciliation for the month of December 2019 be accepted as presented.

CARRIED

ACCOUNTS: 3 **RICHE:** That the List of Accounts for Approval from check #12855-12881, manual and EFT payments totaling \$199,434.54 be approved for payment and furthermore that all payroll electronic payments be acknowledged and approved.

CARRIED

& Ownership Admin Report 4 **RICHE:** That the Uncollected Tax, Land Ownership Changes for December 2019, the Administrator Report dated January 6, 2020, and be accepted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES/OLD BUSINESS

PD Stop Work Order Court Order 5 **WEISBROD:** That the Council authorizes the Administrator to proceed with the necessary processes to request the Saskatchewan Court of Queen's Bench for an Order to cease and desist residency on Lot 13 PT NE 24-19-23-2; to Mr. John Tokar for non-compliance of the Stop Work Order issued by the RM of Dufferin #190 Dated December 2, 2019.

CARRIED

Table HB MR Encroachment 6 **RICHE:** That the Council tables the Highwood Beach Encroachment matter to the Council's next regular meeting.

CARRIED

Table Dorry Street Closure Proposal 7 **BENNETT:** That the Council tables the Highwood Beach Dorry Street Closure matter to the Council's next regular meeting.

CARRIED

NEW BUSINESS

Reeve 8 **BENNETT:** That the Council appoints Councillor Riche as Deputy Reeve for 2020



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Signing Authorities

and that the Reeve Terry Neugebauer, Deputy Reeve George Riche and the Administrator Rodney Audette be authorized as signing authorities for the RM of Dufferin #190.

CARRIED

Council Committee Appointments

9

RICHE: That the Council approves the amended List of Council Committee, Appointments and Custom Work Rates for 2020, annexed hereto and forming part of these minutes, as presented by the Administrator

CARRIED

Commercial Policy and Bond

10

WEISBROD: That the Council acknowledges the 2020 Commercial Insurance Policy held through SARM and the Administrator Bond as current and in affect as presented by the Administrator2.

CARRIED

2020 SARM Memb

11

BENNETT: That the Council authorizes the renewal of the 2020 SARM Membership Fees in the amount of \$4,982.23.

CARRIED

Policy 400-2.1.1

12

ZINN: That Policy 400-2.1.1 be amended as annexed hereto and forming part of these minutes.

CARRIED

Road Report Northshore Lands

13

WEISBROD: That the Council acknowledges the AE Engineering Road Assessment Report dated December 16, 2019, regarding road assessment review in the Northshore Lands Bareland Condominium Development area and further that the Council authorizes the forwarding of the report to Cameron Wyatt, Northshore Lands requesting all deficiencies noted within the report to be remedied by May 31, 2020 and that a final inspection of the roadways will be completed upon formal request for the same.

CARRIED

Northshore Lands Development Schedule

14

BENNETT: That the Council acknowledges Cameron Wyatt's email dated December 23, 2019, regarding Northshore Lands development accomplishments and 2020 development priority listing and furthermore that the Council advises Northshore Lands that all works under the Servicing Agreement should be completed and accepted by the Municipality prior to the consideration to move forward with submission of Development Permit Applications to the Municipality.

UNANIMOUSLY CARRIED

Ducks Unlimited

15

FISHLEY: That the Council acknowledges the December 9, 2019 email correspondence from Ducks Unlimited regarding various program information and further that the Administrator coordinate delegation time at the next regular meeting for a formal presentation.

CARRIED

Crime Stoppers

16

WEISBROD: That the Council approves a financial contribution to Saskatchewan Crime Stoppers in the amount of \$200.00 for 2020.

CARRIED



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Scope Change
Road Assessment

17 **BENNETT:** That the Council approves the December 20, 2019 request from AE Engineering to change the New Development Road Inspection scope authorizing an increase from \$2,200 to \$5,500.

CARRIED

Promhouse Approach
Request HB

18 **FISHLEY:** That the Council provides a conditional consent to Don and Lorraine Promhouse to install an access approach to Lot B, Plan 88R29015, subject to the Municipality's receipt from the Promhouse's of an Aquatic Habitation Protection Permit from the Water Security Agency if one is deemed to be required.

CARRIED

Correspondence

20 **RICHE:** That the correspondence be accepted as presented and that the miscellaneous correspondence noted be filed.

- | | |
|-------------------------------------|--------------------------------------------------------|
| a. SARM | Weekly Policy Updates December 10-31, 2019 |
| b. SARM | 2020 Board Elections Information and Nomination Forms |
| c. Lumsden & District Heritage Home | November 25 2019 Board Minutes |
| d. SARM | Governor's General Award Information |
| e. RMAA | 2019 Review Newsletter |
| f. JD Mollard | WSA Drainage Application Assistance and Co Information |
| g. Hudson Bay Route Association | 2020 Membership Information Package |
| h. Saskatchewan Municipal Hail | 2019 Business Written and Hail Loss RM 190 |

CARRIED

Delegation

11:06 am -11:35 am
Cpl Richard Kuhn – Lumsden RCMP
Matters discussed:
- Tenant Lot 13 PT NE 24-19-23-2
- Community and municipal policing priority and response

Extend Delegation

21 **ZINN:** That the Council pursuant to Section 25.6(c) of Bylaw 18-2015, extends the RCMP delegation time by 15 minutes.

UNANIMOUSLY CARRIED

Extend Reg Meeting

22 **RICHE:** That the Council, subject to the Council Procedural Bylaw 2015-18, Section 32.1, extends the regular meeting to complete the remaining agenda items.

UNANIMOUSLY CARRIED

ADJOURN:

23 **ZINN:** That we do now adjourn.

CARRIED

Meeting adjourned at 11:40 am

Reeve

Administrator



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400-2.1.1 PUBLIC WORKS / TRANSPORTATION - HOURS OF WORK

A **normal** work week will consist of 50 hours per week during construction/maintenance season April through October and 40 hours per week during the fall/winter season, November through March. Lunch is 30 min and is considered a paid break. No overtime shall be paid for road maintenance hours. Shop hours or hours not related to road maintenance which may be subject to Provincial Legislation with regards to overtime pay will be paid accordingly.

The Public Works Transportation employees may be required to additional hours during the Construction/Maintenance Season. Additional work requested shall be done with 72 hours' notice prior to the proposed additional work hours. No overtime shall be paid, however the municipality shall keep track of additional hours and provide consideration for additional compensation in hours in lieu of the additional work hours or yearend financial compensation.

Construction/Maintenance Season hours shall commence at 6:00 am or 7:00 a.m, as scheduled by the Foreman, with equipment leaving the maintenance yard no later than 6:15 am or 7:15 am. It shall be expected that equipment operators will return to the yard no earlier than 3:30 pm or 4:30 pm, depending on scheduled hours, during the Construction/maintenance Season. At the direction of the Foreman Public Works Transportation employees may be required to work past 6:00 pm at the discretion and direction of the Foreman. No overtime shall be paid, however the municipality shall keep track of additional hours and provide consideration for additional compensation in hours in lieu of the additional work hours or yearend financial compensation.

The Public Works / Transportation employees may be required to work additional and emergent hours during the fall/winter season to



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perform snow removal or other road maintenance work. Work shall be performed as required, on weekends and evenings, at the direction of the Foreman and/or Reeve, or delegation thereto. No overtime shall be paid, however the municipality shall keep track of any additional hours over and above of the fall/winter hours and provide consideration for additional compensation in hours in lieu of the additional work hours or yearend financial compensation.

RM OF DUFFERIN #190
LIST OF COUNCIL COMMITTEES, APPOINTMENTS AND CUSTOM WORK RATES
FOR THE YEAR – 2020

Gravel Committee----- **Councillor Riche, Weisbrod, Fishley**
Employee, General Government & Finance----- **Councillor Riche, Weisbrod, Smith**
Road / Weight Committee----- **Councillor Zinn, Riche, Bennett, Fishley, Smith**
Occupational Health & Safety Committee----- **Councillor Bennett, Fishley**
(Reeve is ex-officio of Committees of Council)

Fire Rangers----- **Reeve Neugebauer, Councillors Weisbrod, Zinn, Fishley, Smith, Riche, Bennett**

Assessor, Treasurer, Tax Collector----- **Rodney E. Audette, RMA Administrator**

Returning Officer ----- **Rodney E. Audette, RMA Administrator**

Municipal Solicitor----- **SARM Solicitor – Mike Morris**

Municipal Auditor----- **Dudley and Company LLP – Regina Sask**

Emergency Measures----- **EMO Coordinator Doug Patience,**
----- **Deputy Coordinator David Courtice**
----- **RM Rep Reeve Neugebauer**

Bethune and RM of Dufferin #190 Fire Board ----- **Village of Bethune Council: Derrick Shaw, Ashton Riche, Chris Lloyd, Brant McEachern, Doug Patience;**
----- **RM of Dufferin Council: Terry Neugebauer, Brian Weisbrod, Lorrie Zinn, Robert Bennett, Sheila Fishley, George Riche, Brent Smith.**

Bethune & District Fire Department ----- **List Attached hereto.**

Pound Keeper----- **Cody Ermel**

Pest/Weed Control Officer----- **Doug Patience**

District #15 ADD Board ----- **Councillor Robert Bennett**

Bethune & District Recreation Board ----- **Councillor Smith, RM 190 Representative**

Paliser Regional Library Board ----- **Helen Barss – RM #190 Representative**

Bethune Local Library Board ----- **Mildred Kistner – RM #190 Representative**

Lumsden & District Heritage Home ----- **Sheena Ermel – RM #190 Representative**

Board of Revision----- **Gord Kirsmer and Associates - Clint Krismer Chair, Gord Krismer-Vice Chair, Aileen Swenson-Secretary, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cam Duncan, Dave Lang, Gail Wartman**

TJV


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LIST OF COUNCIL COMMITTEES, APPOINTMENTS AND CUSTOM WORK RATES
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Development Appeals Committee----- **Gord Krismer and Associates, Clint Krismer Chair, Gord Krismer-Vice Chair, Aileen Swenson-Secretary, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cam Cuncan, Dave Lang, Gail Wartman, Christina Krismer**

CUSTOM WORK RATES

Custom Grading ----- **\$165.00/hr within RM 190 - \$195.00/hr outside**
Custom Mowing ----- **\$165.00/hr within RM 190 - \$195.00/hr outside**
Custom Sanding----- **\$165.00/hr plus materials within RM 190 - \$195.00/hr plus materials outside RM 190**
Laborer Hourly rate----- **\$15.00 / hour**

Pest Control Officer----- **\$20.00 per farm site visit and \$1.00/km**
Weed Control Officer----- **\$20.00 per farm site visit and \$1.00/km**


Reeve



TRC