



R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCIL MEETING
Wednesday December 9, 2020

Meeting held at the municipal office at 101 Railway Avenue and called to Order at 8:12 am by Reeve Kirzinger.

PRESENT: Reeve Russ Kirzinger, Councillors Brian Weisbrod, Lorrie Zinn, Robert Bennett, Sheila Fishley (via Zoom) and Ashton Riche. Division #4 seat vacant. Administrator Rodney Audette in attendance and recorded the minutes.

ABSENT: None.

MINUTES: 351 **RICHE:** That the minutes from the regular Council meeting held on November 18, 2020 be approved as corrected.
CARRIED

FINANCIAL STATEMENT: 352 **BENNETT:** That the Statement of Financial Activity and the Bank Reconciliation for the month of November 2020 be accepted as presented.
CARRIED

ACCOUNTS: 353 **WEISBROD:** That the List of Accounts for Approval from check #13201-13235, manual and EFT payments totaling \$362,282.15 be approved for payment and furthermore that all payroll electronic payments be acknowledged and approved.
CARRIED

Tax & Ownership Admin Report 354 **BENNETT:** That the Uncollected Tax, Land Ownership Changes for November 2020, the Administrator Report dated December 7, 2020, and the RM Foreman report for November 2020, be accepted as presented.
CARRIED

BUSINESS ARISING FROM MINUTES/OLD BUSINESS

Mun Office Bldg Lease 355 **ZINN:** That the Council, upon review of the November 25, 2020 email from Heather Riche regarding lease of the municipal office building at 507 Main Street, agrees to lease the building and investigate costs of utilities, cost of roof replacement, and contact the village of Bethune to seek any cooperative agreement on some costs that may be required.
CARRIED

Dorry Street Closure Halt Process 356 **WEISBROD:** That the Council halts all proceedings with regards to the proposed partial closure of Dorry Street and annex/tying to neighboring properties to relieve encroachment issues and furthermore if any action or requests for action are made to the Municipality that it be forwarded to legal counsel for addressing through the legal system.
CARRIED

Recess Meeting 357 **ZINN:** That the Council recess the regular meeting for 5 min.
CARRIED

Meeting recessed at 10:15 am
Meeting reconvened at 10:20 am

1
RF
9



R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCIL MEETING
Wednesday December 9, 2020

- Petition Matter 358 **ZINN:** That the Council upon deliberating on item 7 b at this meeting, the petition matter be filed and that the proponents be advised of the same.
CARRIED
- Delegation Sarah Tranberg – 10:30am – 10:41 am
The Council met with Ms. Sarah Tranberg, Ducks Unlimited, to discuss the following;
- Provided brief program information on conservation easement program; purchasing potentials if felt in best interest of Ducks Unlimited; Fencing Program, 10 year period, grassland or native grassland or combination of wetland and grasslands.
- Bylaw 15-2020 359 **FISHLEY:** That bylaw 15-2020, a bylaw to provide for the sale of dedicated lands be introduced and read a first time and be advertised as per the Planning and Development Act.
CARRIED
- SubDiv MR Lands HB 360 **ZINN:** That the Council, upon review and full consideration of the proposed subdivision application of Derek Fuchs, owner in futurity of a part of MR1, Highwood, Beach, Plan 61R14318 has no objections to the proposed subdivision and no subject conditions therein.
CARRIED
- Letter to Ratepayer HB 361 **WEISBROD:** That the Council acknowledges written comments received by the MR Subdiv Moving Municipality and that the Administrator be instructed to advise those providing comments of the Council's decision to proceed.
CARRIED
- Extend Meeting 362 **RICHE:** That the Council, subject to the Council Procedural Bylaw 2015-18, Section 32.1, extends the regular meeting to complete the remaining agenda items.
CARRIED
- HB Wayne Bell 363 **BENNETT:** That the Council, upon review of the November 24, 2020 email to Reeve Drainage Concerns Kirzinger regarding various concerns, advises that the Municipality is reviewing and investigating issues to alleviate his drainage concerns with Brent Smith's property.
CARRIED
- HB Wayne Bell 364 **RICHE:** That the Council advises Wayne Bell the RM will uninstall the drainage Drainage Tie In tie into the drainage pipe going through his property to attempt to provide the area to be made to a preexisting condition and the work be scheduled as soon as permissible.
CARRIED
- Bridge Repair 365 **BENNETT:** That the Council tables the bridge repair at NE12-21-25-2 consideration NE12-21-25-2 to the next regular meeting.
CARRIED

AK²



R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCILMEETING
Wednesday December 9, 2020

NEW BUSINESS

Joint Admin Mtg
Minutes Re Salaries

366

RICHE: That the Council approves the minutes of the RM of Dufferin #190 and Village of Bethune Joint Administration Committee of December 4, 2020 and further acknowledges the setting of the Administrator, Assistant Administrator and Office Assistant salary/wages noting a 1.5% increase in Administrator salary; Administrative Assistant salary effective January 1, 2021 and furthermore that the following allocation of employee benefits premium coverages for 2021 for the Administrator Assistant and Office Assistant remains at:

Health & Dental Benefits -RM pays 75% - Employees pay 25%
Long Term Disability -RM pays 50%, employees pay 50%
Short Term Disability -RM pays 100% of the premium.

CARRIED

2021 Public Works
Salary Ben Bonus

367

RICHE: That the Council approves the following salary increases for 2021 for public works staff;

Chris Norman - 1.5% - \$7,203.75/ month to \$7,311.81/ month
Wayne Reich - 1.5% - \$32.04 / hr to \$32.52/ hr
Kyle Rogochosky- 1.5%- \$34.58 / hr to \$35.10/ hr
Nick Jones - 1.5%- \$27.45 / hr to \$27.87/ hr

And furthermore that the following allocation of employee benefits premium coverages for 2021 remains at:

Health & Dental Benefits-RM pays 75% - Employees pay 25%
Long Term Disability-RM pays 50%, employees pay 50%
Short Term Disability-RM pays 100% of the premium,

And Furthermore that the Council approves the following performance bonus payments for 2021 to municipal staff;

Chris Norman \$2,000.00 Rodney Audette \$2,000.00
Kyle Rogochowsky \$1,000.00 Tatiana Walker \$1,500.00
Wayne Reich \$1,000.00
Nick Jones \$1,000.00

And furthermore, that the Council authorizes payments to Public Works Employees eligible under the Public Works Employee Safety Bonus Policy – 400.2.2.2.

CARRIED

2021 Council
Remuneration

368

WEISBROD: That the Council remuneration, supervision, mileage and expense rates remain unchanged for 2021 be set as follows:

Council & Committee Meetings - \$250.00 per meeting & \$0.50/km , if meeting is 4 hours or less remuneration is based on \$100.00 plus mileage
Conventions, District Meetings - \$250.00 per day & \$0.50/km.
Training & Seminars - \$250.00 per day & \$0.50/km, if meeting is 4 hours or less remuneration based on \$100.00 plus mileage.
Road Tours - \$250.00 per day plus mileage to the Municipal Office.



R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCIL MEETING
Wednesday December 9, 2020

Road Inspections, Permit Inspections Etc - \$250.00 per day, if over four hours, or \$25.00 per hour plus \$0.50/km.
Expenses – as per receipts..

CARRIED

RFP Gravel Load 2021 369 **BENNETT:** That the Council authorizes the calling of Request for Proposal for Gravel Loading and Hauling for 2021 for consideration at the February 2021 regular meeting.

CARRIED

RFP Gravel Crush 2021 370 **WEISBROD:** That the Council authorizes the calling of Request for Proposal for Gravel Crushing and Storing for 2021 for a 7,500 cubic yard crush, for consideration at the February 2021.

CARRIED

First Mtg 2021 371 **BENNETT:** That the Council sets the next regular meeting for Wednesday, January 13, 2021 at 8:00 am at the municipal office and further that regular meeting for 2021 are scheduled for 8:00 am on the second Wednesday of each month.

CARRIED

GR Rev Share Declaration 372 **ZINN:** That the Council confirms eligibility requirements for Municipal Revenue Sharing to the Ministry of Government Relations by being in compliance with the following criteria:

- Audited Financial Statements
- Waterworks Annual Reporting
- Education Property Tax Remittance in Good Standing
- Bylaw 2015-18 Council Procedural Bylaw
- Employee Code of Conduct
- Current Public Disclosure Statements.

CARRIED

Auditor Engagement 373 **BENNETT:** That the Council acknowledges Dudley and Company correspondence dated November 27, 2020 regarding audit responsibilities and further that the Risk of Fraud appendix "A" be acknowledged and completed accordingly.

CARRIED

Grid 739 Claycap 374 **ZINN:** That the Council authorizes administrator to proceed with ROW Purchase Agreements with abutting ratepayers of the grid 739 clay capping project to be carried out in 2021 and 2022.

CARRIED

Dufferin Rural Water Assoc Account Arrears 375 **WIESBROD:** That the Council approves the notifications sent to Dufferin Rural Water Association utility account holders that are currently in arrears advising that subject to Section 369 of *The Municipalities Act*, any accounts in arrears at December 31, 2020 year ended, would be added to and form part of the municipal taxes.

CARRIED

HB MR Lease Spaces Term 2022 376 **RICHE:** That the Council, upon review of the Highwood Beach Municipal Reserve Boat Lease area and policy advise the lessees that the term of the boat lease area will expire December 31, 2022 at which time for the 2023 season a new boat space lottery will be completed for the next lease term consideration.

CARRIED



R.M. of DUFFERIN #190 - MINUTES

REGULAR COUNCILMEETING

Wednesday December 9, 2020

- In Camera 377 **ZINN:** That the Council goes into “in camera” session to deal with the Brent Smith “confidential” correspondence.
CARRIED
Regular meeting recessed at 12:23 pm
Regular meeting reconvened at 12:43 pm
- B. Smith Confidential Letter 378 **ZINN:** That the Council acknowledges the confidential correspondence from Brent Smith and that it be kept on file.
CARRIED
- Bylaw 16-2020 379 **WEISBROD:** That Bylaw 15-2020, a bylaw to amend the Zoning Bylaw, be introduced and read a first time.
CARRIED
- Min GR Board of Revision Proposals 380 **WEISBROD:** That the Council, upon review of the Ministry of Government Relations documents on Board of Revision and Registrar Governance and funding models supports the creation of a Provincial Registrar and that funding option “A” would be preferred.
CARRIED
- SARM Letter re SUMA 381 **WEISBROD:** That the Council, upon review of SARM’s letter dated November 20, 2020, supports SARM’s position that SUMA should retain their legislated name and the Municipalities of Saskatchewan name may provide for confusion in lobbying and procurement efforts.
CARRIED
- 911 Dispatch Contract 382 **BENNETT:** That the Council authorizes the Administrator to execute the Saskatchewan Public Safety Agency Fire Dispatch Services Contract for the provision of 911 call out services.
CARRIED
- Correspondence 383 **ZINN:** That the correspondence be accepted as presented and that the miscellaneous correspondence noted be filed.
- | | |
|---------------------------------------|---|
| a. SARM | Nominations for 2021 Lieutenant Gov Award |
| b. SARM | October 2020 Weekly Bulletins |
| c. Ministry of Government Relations | Community Planning Zoning Amendment Approval |
| d. Ministry of Government Relations | Minister Congratulations to Newly Elected Officials |
| e. Ministry of Government Relations | Subdivision Approval NE 21-20-24-2 |
| f. Ministry of Government Relations | Subdivision Approval SW 25-20-24-2 |
| g. GK & Associates | Seasons Greetings Communication |
| h. SARM | 2021 Resolutions Submission ro SARM 2021 |
| i. SARM | Throne Speech Response |
| j. SPWA | 2021 SPWA Conference Information |
| k. Lumsden and District Heritage Home | December 2020 Newsletter |
| l. SARM Div 2 Director | Season Greetings |
- CARRIED**

RK⁵



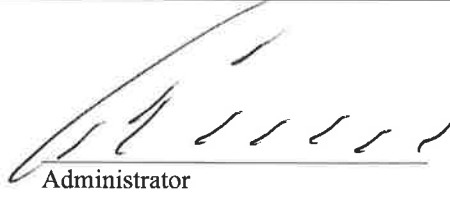
R.M. of DUFFERIN #190 - MINUTES
REGULAR COUNCIL MEETING
Wednesday December 9, 2020

JOURN: 350 **WEISBROD:** That we do now adjourn.

CARRIED

Meeting adjourned at 1:03 PM


Reeve


Administrator