



**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Held on Wednesday, February 9, 2022**  
**in the RM Council Chambers**  
**at 101 Railway Avenue in Bethune, Saskatchewan**

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<b>Present</b>	Reeve	Russ Kirzinger
	Division 1 Councillor	Kyle Sanderson
	Division 2 Councillor	Wesley Hofer
	Division 3 Councillor	Sheila Fishley
	Division 5 Councillor	Ashton Riche
	Division 6 Councillor	Robert Bennett
	CAO	Tammy Knuttila
<b>Regrets</b>	Division 4 Councillor	Michael McGill

Meeting made available to the public via Zoom meeting platform.

**Call to Order** Reeve Kirzinger called the meeting to order at 8:38 a.m.

**Declaration of Conflict** No conflicts of interest were declared.

**Oath of Office** Newly acclaimed Division 2 Councillor Hofer took the Oath of Office.

**Unfinished Business** **60/2022 Fishley:**  
That the Action Motion Items Report replace unfinished business on the Agenda and be included with the posted Agenda. Process to be reviewed at the May meeting. **CARRIED**

**Move In Camera** **61/2022 Bennett:**  
That this meeting move In Camera at 9:20 a.m. in order to discuss long term planning issues. **CARRIED**

**Reconvene Meeting** **62/2022 Riche:**  
That this meeting now reconvene at 9:35 a.m. **CARRIED**

**Development Report** **63/2022 Sanderson:**  
That the administrator provide a development report outlining the status of any developments and related servicing agreements including security / performance provisions. **CARRIED**

**Minutes** **64/2022 Riche:**  
That the minutes of the following meetings of Council be approved.  
o January 21, 2022 Regular Council meeting;  
o January 26, 2022 Special Council Meeting; and  
o February 2, 2022 Special Council Meeting. **CARRIED**

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<b>Recess for Break</b>	<b>65/2022 Sanderson:</b> That this meeting recess for a break at 10:15 a.m.	<b>CARRIED</b>
<b>Reconvene Meeting</b>	<b>66/2022 Hofer:</b> That this meeting now reconvene at 10:20 a.m.	<b>CARRIED</b>
<b>Financial Report</b>	<b>67/2022 Bennet:</b> That the January, 2022 Financial report, including the Statement of Financial Activities, the bank reconciliation, the accounts receivable listing, and the accounts payable listing for the month ended January 31, 2022, be accepted as presented by administration. Balance Sheet, in full, to be provided on future agendas.	<b>CARRIED</b>
<b>List of Accounts for Approval</b>	<b>68/2022 Sanderson:</b> That the List of Accounts for Approval, as attached hereto and forming a part of these minutes, totalling \$157,356.95 plus payroll in the amount of \$23,716.55 be approved for payment.	<b>CARRIED</b>
<b>Zoning Bylaw Amendments</b>	<b>69/2022 Fishley:</b> That the Administrator check with Senior Planner at SARM whether there is staff available to provide amendments to Zoning Bylaw 11-2006 to include Highway Commercial policies. If available, a price and timeline to be obtained.	<b>CARRIED</b>
<b>Move In Camera</b>	<b>70/2022 Bennett:</b> That this meeting move In Camera at 11:35 a.m. in order to discuss long term planning issues.	<b>CARRIED</b>
<b>Reconvene Meeting</b>	<b>71/2022 Sanderson:</b> That this meeting now reconvene at 11:55 a.m.	<b>CARRIED</b>
<b>Additional Info</b>	<b>72/2022 Fishley:</b> That additional information be requested from Michelle Cruise-Pratcher regarding the right of way width on Township Road 194; and more detail on the CPR project.	<b>CARRIED</b>
<b>Recess for Lunch</b>	<b>73/2022 Riche:</b> That this meeting now recess for lunch at 11:58 a.m. to reconvene at 12:30 p.m.	<b>CARRIED</b>

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**2022 Gravel Crushing**

**74/2022 Riche:**

That the Administrator, in consultation with the Foreman, determine the type and quantity of gravel needed for 2022-2023 and then prepare a RFP with a deadline prior to the March meeting of Council. **CARRIED**

**Pushing Snow**

**75/2022 Sanderson:**

That a notice reminding ratepayers that snow should not be pushed onto the road or road allowance off of private property be posted on facebook and the RM Website. **CARRIED**

**Equipment Warranty**

**76/2022 Fishley:**

That the Capital Purchasing Committee review the warranties for the graders. **CARRIED**

**Dust Control Supply**

**77/2022 Bennett:**

That the 2022 supply of dust control product be obtained from Fort Distributors for a price of \$0.36 per applied litre. Quantities to be determined by the Road Committee. **CARRIED**

**Township Rd 202**

**78/2022 Bennett:**

That the Road Committee review options for Township 202 at the rail crossing to provide for safe transport of farm equipment. **CARRIED**

**Receive Reports**

**79/2022 Riche:**

That the following reports be received:

- a) Administration and Planning and Development Report
- b) Special Projects Updates
  - i. Findlater Transition
  - ii. Road Agreements/Easements
- c) RM Foreman Report
- d) Municipal Tax Report
- e) Land Ownership Change Report

**CARRIED**

**Extend Meeting**

**80/2022 Kirzinger:**

That this meeting be extended past the three hour time in Bylaw No. 18-2015 Council Procedures Bylaw. **CARRIED**

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- Building Insurance**                    **81/2022 Sanderson:**  
That SARM be advised that the building should be insurance at the appraised replacement cost value plus debris removal for a total of \$2,837,160.  
**CARRIED**
- Property Insurance**                    **82/2022 Fishley:**  
That the Administrator provide a summary of the overall insurance coverage under the SARM property insurance program for the March meeting.  
**CARRIED**
- Move In Camera**                        **83/2022 Fishley:**  
That this meeting move In Camera at 2:35 p.m. in order to discuss long term planning issues.  
**CARRIED**
- Reconvene Meeting**                    **84/2022 Hofer:**  
That this meeting now reconvene at 3:23 p.m.  
**CARRIED**
- SARM Internship**                        **85/2022 Sanderson:**  
That the Administrator investigate the cost and timelines for an application to the SARM Internship Program.  
**CARRIED**
- Councillor Retirement**                    **86/2022 Kirzinger:**  
That the new Council Members present to the prior Council member in their position a Recognition of Service Gift on behalf of the Municipality.  
**CARRIED**
- Action Motion Items**                    **87/2022 Hofer:**  
That the Action Motion Items report be received.  
**CARRIED**
- Appeal Board Services**                    **88/2022 Fishley:**  
That the agreement be authorized between the RM of Dufferin and Western Municipal Consulting Ltd. to provide for Board of Revision Services and Development Appeal Board Services for the year 2022.  
**CARRIED**
- 2022 Appointments**                    **89/2022 Riche:**  
That the 2022 Committees, Appointments and Custom Work Rates as attached hereto be APPROVED. Vacant positions to be brought to next meeting.  
**CARRIED**

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**North Shore Lands  
Development Permit**

**90/2022 Kirzinger:**

That the application of North Shore Lands for a Development Permit for shore line stabilization at North Shore Lands (legal description) be DENIED.

**CARRIED**

**Committee Meeting**

**91/2022 Fishley:**

That the General Government Committee meet with North Shore Land and Water Security Agency to provide recommendations for a policy for shore line stabilization requests.

**CARRIED**

**Enbridge Agreement**

**92/2022 Bennett:**

That the Agreement between the RM of Dufferin and Enbridge to provide for a Blanket Crossing and Approach Consent Request on behalf of Enbridge Pipelines Inc. under its Pipeline Integrity Dig Program.

**CARRIED**

**Highwood Beach Dock  
Boat Leases**

**93/2022 Bennett:**

That the issue of the boat leases at Highway Beach be tabled until the March meeting when the Councillor for that area is present.

**CARRIED**

**SMHI AGM Delegate**

**94/2022 Kirzinger:**

That Councillor Riche be appointed to be the delegate at the SMHI AGM as part of the SARM Convention.

**CARRIED**

**Move In Camera**

**95/2022 Fishley:**

That this meeting move In Camera at 5:26 p.m. in order to discuss long term planning issues.

**CARRIED**

**Reconvene Meeting**

**96/2022 Riche:**

That this meeting now reconvene at 5:30 p.m.

**CARRIED**

**Moose Jaw Wildlife**

**97/2022 Bennett:**

That the request of the Moose Jaw Wildlife Federation to establish a shooting range on 19&20-19-25-W2 be denied.

**CARRIED**

**WF Botkin/Dust Control**

**98/2022 Sanderson:**

That WF Botkin be advised of the rate for dust control materials and if they want the RM to apply the product, that they submit quantities required.

**CARRIED**

**STARS Donation**

**99/2022 Bennett:**

That a donation be made to STARS in the amount of \$500.00.

**CARRIED**

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**Correspondence**

**100/2022 Fishley:**

That the following correspondence be received:

- |                                |   |
|--------------------------------|---|
| a) District #15 ADD Board      | AGM Minutes; Fieldworkers Report;<br>Finance Report |
| b) SMHI                        | AGM Minutes and 2022 Delegate                       |
| c) Moose Jaw Wildlife Fed.     | Potential Fire Range                                |
| d) Central Area Trans Comm.    | Membership  |
| e) WF Botkin Construction      | Dust Control  |
| f) SARM                        | Weekly Policy Update                                |
| g) Water Security Agency       | Channel Clearing Assistance                         |
| h) SAMA                        | Notice of Annual Meeting                            |
| i) Government of Sask          | Procurement Thresholds                              |
| j) Lumsden & District Heritage | Board Meeting Minutes                               |
| k) Hudson Bay Route Assoc      | Membership  |
| l) STARS                       | Donation  |
| m) RDARM                       | 2022 Convention Cancelled                           |

**CARRIED**

**Adjourn**

**101/2022 Hofer:**

That this meeting now adjourn at 6:05 p.m.

**CARRIED**

  
 \_\_\_\_\_  
 Russel Kirzinger, Reeve

  
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 Tammy Knuttila, Chief Administrative Officer