

RURAL MUNICIPALITY OF DUFFERIN NO. 190

BYLAW NO. 1-2006

**A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT
RESPECTING THE PROVISION OF FIRST RESPONSE SERVICE PURSUANT
TO SECTION 42 OF THE MUNICIPALITIES ACT.**

**The Council of the Rural Municipality of Dufferin No. 190, in the Province of
Saskatchewan, enacts as follows:**

- 1. The Rural Municipality of Dufferin No. 190 is hereby authorized to enter into an agreement, attached and hereto forming part of this bylaw, and identified as schedule A, with the following Municipality:
a) The Village of Bethune for the purpose stated within the agreement.**
- 2. The Reeve and Administrator of the Rural Municipality of Dufferin No. 190 are hereby authorized to sign and execute the agreement identified as Schedule A.**
- 3. Bylaw 4/94 is hereby repealed.**

Coming into Force

This Bylaw shall come into force on the day of its final passing.


Reeve


Administrator



**CERTIFIED A TRUE COPY OF
Bylaw No. ~~10~~/2006 Adopted by
Resolution of Council this 8th
Day of January, 2006**

FEBRUARY

Administrator

SCHEDULE A

This agreement made this 8th day of FEBRUARY, 2006

BETWEEN

The Rural Municipality of Dufferin No. 190

AND

The Village of Bethune

WHEREAS, the Council of the R.M. of Dufferin No. 190 and the Village of Bethune, deem it expedient and advisable that an Emergency First Response program be set up to provide Medical Aid, within the Scope of the First Response Program.

NOW THEREFORE THIS AGREEMENT WITNESSETH

DESIGNATED
AREA

1. Includes all of the Village of Bethune and all of the Rural Municipality of Dufferin No. 190 including the Hamlet of North Shore Estates, Valleyview, Kedleston Beach, Highwood Beach and Marion Heights Resorts.

ASSOCIATION

2. The parties hereto agree to co-operate in the operations of the BETHUNE & DISTRICT 1ST RESPONDERS BOARD, a corporate body.

BOARD
CONSTITUTION

3. It is further agreed by the above parties that the personnel of the Board shall be made up as follows: Rural Municipality of Dufferin No. 190 – two members, Village of Bethune – two members, that the members be appointed by the Member Municipalities at the first council meeting of each year.

QUORUM

4. When a Board meeting is held, all members shall be duly notified at least twenty four hours prior thereto of the time and place of the meeting. A Meeting may be held upon shorter notice if all members of the Board give their consent to such notice before the commencement of the meeting. No meeting shall be held with less than 3 members present.

CHAIRMAN,
SECRETARY:

5. The Chairman shall be elected annually by the Members of the Bethune & District 1st Responders Board at their first meeting of any year and that the Secretary/treasurer shall be the R.M. Administrator.

MEETINGS

6. The board shall meet at least three times a year during each year, one of such meetings to be held on or before the first day of February. All meetings of the Board shall be called by the Chairman. At the February Board meeting, the Board shall determine the budget required or any expenditures required, and submit this to both councils by April 1st for their approval.

PURPOSE:

7. The Board shall be responsible for the following:
- a) Ensuring members are adequately trained and available to carry out their responsibilities or responding to medical aid at the direction of the E.M.O., and within the scope of the First Responder training program.
 - b) Making recommendations to the respective Councils on purchase of equipment, miscellaneous expenses and any other matters.
 - c) Developing a procedure for the responding to an emergency call.
 - d) Providing a report to the Councils on the operation of the First Responder Group, the number of calls made, training, equipment required, etc.
 - e) Any other duties pertinent to providing First Response Emergency Training.
 - f) Shall be responsible for executing agreements regarding Mutual Aid.
 - g) Any other duties that the councils require.
 - h) Ensuring First Responders are certified.

The Councils further agree to the following:

- a) That funding of the program be shared on a 50/50 basis by the R.M. of Dufferin No. 190 and the Village of Bethune. The R.M. Administrator will be responsible for paying all invoices on behalf of the group, and annually submit an invoice to the Village of Bethune for re-imbusement of their share of the program. Prior to any commitment for equipment purchases etc, being made by the Committee , both Councils must have their respective approvals of the Council.
- b) The equipment shall be housed at the Bethune and District Fire Hall.
- c) That the insurance for the 1st Responders be paid for by the respective Councils to ensure the 1st Responders and the Municipalities are covered in the event of an occurrence.

d) That the Councils assume the full financial responsibility and provide the following resources:

- First Responder Books and materials
- C.P.R. recertification Level C every two years
- Payment of instructor for additional programs over maximum number per area.

This Agreement becomes effective when both Municipalities have signed and sealed the Bylaw and Agreement.

Signed and Sealed by the Rural Municipality of Dufferin No. 190 this 7th day of November, 2005.


Reeve


Administrator



Signed and Sealed by the Village of Bethune this ²⁶~~8~~th day of ~~November~~, 2005. ~~1/11~~
FEBRUARY 2006


Mayor


Administrator



**MEMORANDUM OF UNDERSTANDING
REGARDING MUTUAL AID BETWEEN
BETHUNE AND DISTRICT FIRST RESPONDERS
AND
REGINA QU'APPELLE HEALTH REGION - EMERGENCY MEDICAL
SERVICES**

Bethune and District First Responders and Regina Qu'Appelle Health Region - Emergency Medical Services recognize the need for mutual aid when medical emergencies arise.

This agreement defines roles, procedures and responsibilities that will enable the parties to this agreement to deliver optimal emergency medical services to the public.

Roles:

- RQHR-EMS is the lead agency and all parties to this agreement will adhere to local, district and provincial protocol on all matters relating to prehospital emergency medical care.
- Bethune and District First Responders respond at the direction of the RQHR-EMS Communications Centre and provide medical aid within the scope of the responder's level of training.
- All members of the Bethune and District First Responders will drive using extreme caution and abide by all traffic laws when responding.
- No member of the Bethune and District First Responders will respond under the influence of alcohol or drugs.
- In the event where any member(s) of the Bethune and District First Responders is contacted directly from the community in regards to an incident, the First Responder(s) will contact RQHR-EMS prior to responding.

Procedure:

- RQHR-EMS will activate First Responders based on medical protocol within the prescribed time interval compliance standards.
- RQHR- EMS will not activate First Responders in the following circumstances:
 - any violent situations ie. shooting, stabbing or assault, where the scene is not secured by police;
 - any potentially sensitive situation where there is no life threat ie. sexual assault or terminal illness.
- RQHR-EMS may request assistance for any mass casualty incident that occurs within the region.

Responsibilities/Obligations:

RQHR-EMS agrees to provide replacement of disposable medical supplies when required.

RQHR-EMS will supply oxygen cylinders at no cost to the team. Cylinders must be returned at the request of RQHR-EMS.

RQHR-EMS agrees to assume full financial responsibility and provide the following resources:

- Instructors for initial training of 12 to 20 students.
- Instructors for approved recertification annually.
- Critical Incident Stress Debriefing as required.
- Insurance Coverage for all responders as per current RQHR Master Policy.
- Immunizations, (TB skin test; TDP; Hepatitis B, flu vaccine)
- Patient call report forms

Bethune and District First Responders agree to assume full financial responsibility and provide the following; resources, materials and documentation

- First Responder books and materials.
- Equipment per recommended list.
- C.P.R. recertification Level "C"
- Attend and complete re-certification program as approved by RQHR-EMS
- Maintain registration with Saskatchewan Health.
- Provide written documentation for each call attended and forward appropriate copies to RQHR-EMS
- Report any incidents of damage to patient property
- Report any incidents of body fluid exposure or First Responder injury.

In areas pertaining to yearly recertification, compliance must occur to remain active as an RQHR First Responder.

Problem Solving:

- In the event there is a concern or inquiry regarding a specific response, the designated team leader of the First Responders will contact RQHR-EMS First Responder District Co-ordinator or Team Leader as soon as possible.
- All parties to this agreement agree to resolve any problems that may arise from time to time in a prompt and effective manner.


Confidentiality:

- It is the responsibility of all responders to maintain strict patient confidentiality. At no time will a patient's name or medical condition be communicated to any unauthorized person or member of the media. Any breach of patient confidentiality will result in the offending member or group being removed from their responsibilities as a First Responder.

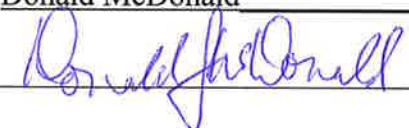
It is agreed that this agreement shall remain in force without interruption until such time that any party to the understanding wishes to alter, change or terminate it. Any party may terminate this agreement with 30 days written notice.

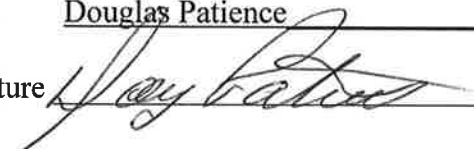
By signing below, all parties indicate their acceptance of this understanding.


**REGINA QU'APPELLE HEALTH REGION FIRST RESPONDER COORDINATOR -
EMERGENCY MEDICAL SERVICES**

Name Brenda Fry Date April 25/07
Signature  Title RDHR-EMS
Program Development
Edu
FK Coordinator

BETHUNE AND DISTRICT FIRST RESPONDERS

Name Donald McDonald Date January 31, 2007
Signature  Title: Reeve, R.M. of Dufferin No. 190

Name Douglas Patience Date January 31, 2007
Signature  Title Mayor Village of Bethune

Name Debbie Wisniewski Date January 31, 2007
Signature  Title: Co-ordinator
Bethune and District Co-Ordinator