

**RURAL MUNICIPALITY OF DUFFERIN NO. 190**

**BYLAW No. 03-2024**

**TO REGULATE AND ESTABLISH FEES FOR THE LICENSING OF TRAILERS**

**WHEREAS** clause 8(1)(b) of *The Municipalities Act* allows that a municipality has a general power to pass any bylaw for the purposes of the safety, health and welfare of people and the protection of people and property;

**WHEREAS** clause 8(1)(i) of *The Municipalities Act* allows that a municipality has a general power to pass any bylaw for the purposes of providing services on or behalf of the municipality, including establishing fees for providing those services;

**WHEREAS** clause 8(3)(c) of *The Municipalities Act* allows that a municipality has a general power to pass any bylaw for the purposes of providing for a system of licenses, inspections, permits or approvals;

**WHEREAS** subsection 306(1) of *The Municipalities Act* allows that a municipality has a general power to register the owners of trailers and mobile homes on forms provided by the municipality, to collect from the owners of the trailers or mobile homes any permit fees that are imposed by bylaw and to pay to the municipality the permit fees collected;

**WHEREAS** clause 52(3)(p) of *The Planning and Development Act* allows a municipality to have a zoning bylaw regulating or prohibiting the location of trailers;

**THEREFORE** the Council of the Rural Municipality of Dufferin No. 190 enacts as follows:

**1. TITLE AND APPLICATION**

- 1.1 This Bylaw shall be referred to as the "*Trailer Licensing Fee Bylaw*".
- 1.2 This Bylaw does not apply to Assessed Trailers as defined in Section 4.
- 1.3 This Bylaw applies to any Trailer, even if the Trailer was placed on the property prior to the date of enactment of this Bylaw.

**2. PURPOSE**

- 2.1 The purpose of this Bylaw is to provide for the licensing of Trailers within the Municipality so as:
  - a) to ensure compliance with land-use and building regulations;
  - b) to provide for a service fee for the operation; and
  - c) to facilitate planning decisions.

### 3. SCOPE

- 3.1 This Bylaw shall apply to all Trailers located in the following locations within the LD – Lakeshore Development Districts of the Municipality.
- i. Highwood Beach
  - ii. Kedleston Beach
  - iii. Marion Heights Resort
  - iv. Valley View
  - v. Buffalo Pound Northshore Resorts
  - vi. Buffalo Vista

### 4. DEFINITIONS

- a. **“Assessed Trailer”** means any trailer legally located on a property and that is assessed under the Assessment Management Agency Act (ie: mobile home);
- b. **“Bylaw Enforcement Officer”** means an employee or contractor hired by the Municipality to enforce Municipal Bylaws;
- c. **“CAO”** means the Chief Administrative Officer of the Rural Municipality of Dufferin No. 190;
- d. **“Council”** means the Council of the Rural Municipality of Dufferin No. 190;
- e. **“Municipality”** means the Rural Municipality of Dufferin No. 190;
- f. **“Trailer”** means a Recreational Vehicle as defined in Section 11 of the Rural Municipality of Dufferin No. 190’s Zoning Bylaw #09-2022. To clarify, a Trailer includes a vehicle designed, intended and used for travel, recreation or vacation and which is capable of being driven or drawn by a motor vehicle, even if the vehicle is jacked up or its running gear is removed. Examples include but are not limited to motor homes, park model trailers, camper trailers, trailer coaches, vacation trailers, truck campers, fifth wheels and tent trailers.

### 5. LICENSING AND REGULATIONS

- 5.1 A maximum of one (1) Trailer is permitted upon a single lot/parcel of land within the LD – Lakeshore Development District that has assessed and taxable residential improvements without requiring a License from the Municipality. A second Trailer may be placed upon a single lot/parcel of land within the LD – Lakeshore Development District that has assessed and taxable residential improvements for a period of up to fourteen (14) days without requiring Licensing from the Municipality.
- 5.2 A maximum of three (3) Trailers are permitted upon a single lot/parcel of land within the LD – Lakeshore Development District where no assessed and taxable residential improvements are present with the exception of the Lakeview area of Buffalo Pound Northshore Resorts. All trailers shall require Licensing from the Municipality.

- 5.3 A maximum of one (1) Trailer is permitted upon a single lot/parcel of land within the Lakeview area of Buffalo Pound Northshore Resorts and said Trailer shall be Licensed by the Municipality.
- 5.4 Park model Trailers shall only be permitted in the Lakeview area of Buffalo Pound Northshore Resorts. Said park model Trailer shall not be skirted.
- 5.5 A Trailer License must be obtained prior to the placement of the Trailer on the land.
- 5.6 Should an owner of land within the Municipality, use or permit to be used, a Trailer, on lands zoned LD – Lakeshore Development District in breach or noncompliance with this Bylaw, the penalty provisions under Section 8 of this Bylaw shall apply.
- 5.7 The issuance of a Trailer License does not grant the owner of the property or subsequent owners of the property the authority to place or occupy the Trailer on the specified property on a permanent basis.
- 5.8 No person except the registered owner of the property upon which the Trailer is located shall be permitted to obtain a Trailer License to place a Trailer on the land.
- 5.9 The issuance of a Trailer License by the Municipality does not grant the holder of the Trailer License authority to permanently connect the trailer to a SaskEnergy or SaskPower distribution line. Under no circumstances is a Trailer's grey water or septic tank storage to be discharged into or onto any lands within the Municipality unless done so in a manner that is approved by the Municipality.
- 5.10 A Trailer License issued by the Municipality shall be valid for a maximum period of five (5) years from the date of issuance on the Trailer License.
- 5.11 Trailer Licenses shall be displayed in or upon the Trailer in a place that is easily visible from the road.

## **6. APPLICATION FOR TRAILER LICENSE AND FEES**

- 6.1 All applications for a Trailer License shall be made to the Municipality using the prescribed form attached to this Bylaw as Schedule "A".
- 6.2 All applicants shall pay to the Municipality:
- i. A non-refundable Trailer License application fee, as set out in the attached Schedule "B" of this Bylaw; and
  - ii: An annual administration fee, due annually, no later than June 30<sup>th</sup>, as set out in the attached Schedule "B" of this Bylaw. If, for whatever reason, the annual administration fee is not paid for a minimum of one (1) year within the five (5) year Trailer License allowance, a new application and non-refundable Trailer License application fee will be applicable.

## **7. ADMINISTRATION AND ENFORCEMENT**

- 7.1 The administration and enforcement of this Bylaw is delegated to the CAO and the Bylaw Enforcement Officer for the Municipality. The CAO shall have the authority to issue Trailer Licenses under this Bylaw.

**8. PENALTIES**

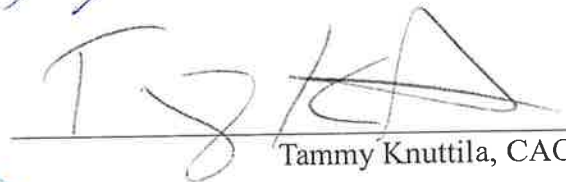
8.1 Any person found guilty of an infraction of any of the provisions of this Bylaw shall be liable on summary conviction to the penalties imposed by the General Penalty Bylaw of the Municipality.

**9. ENACTMENT**

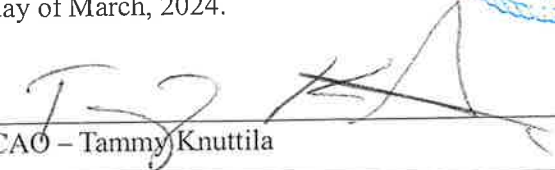
9.1 This Bylaw shall come into effect on the date of the third reading, and it being adopted.



  
\_\_\_\_\_  
Sheila Fishley, Deputy Reeve

  
\_\_\_\_\_  
Tammy Knuttila, CAO

Certified a true copy of the original Bylaw passed by the unanimous consent of the Council present at their regular meeting held on the 7<sup>th</sup> day of March, 2024.

  
\_\_\_\_\_  
CAO - Tammy Knuttila

SCHEDULE "A" to BYLAW No. 03-2024

LICENSE No. \_\_\_\_\_

APPLICATION FOR TRAILER LICENSE

1. **APPLICANT (must be the registered owner of the property)**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

2. **PROPERTY INFORMATION**

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Civic Address (if applicable): \_\_\_\_\_

3. **TRAILER INFORMATION**

Make and Model: \_\_\_\_\_

Year of Manufacture: \_\_\_\_\_

License Plate No.: \_\_\_\_\_

**\*\*Please include a Site Plan showing the location or proposed location of the Trailer in relation to the boundaries of the property and including all existing buildings. This is ensure the setback requirements in Zoning Bylaw #09-2022 are being met.\*\***



\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

***If approved:***

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date of Approval

 ,   
Initial

**SCHEDULE "B" to BYLAW No. 03-2024**

**TRAILER LICENSING FEES**

1. Trailer License Application Fee (Non-Refundable): \$100.00
2. Annual Trailer License Administration Fee: \$600.00

*Please note the Annual Trailer Administration Fee is subject to change as per the municipal mill rate.*

  
Initial